

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MEETING MINUTES
July 13, 2023**

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Hearing Room 133CE and via Zoom on July 13, 2023 at 1:00pm.

MEMBERS PRESENT

Renee Causey-Upton, Chair
Jill Phelps, Vice Chair
Hugh Stroth, Secretary
Dr. Thomas Miller
Scott DeBurger
Andrea Brandon

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Jamar Carter, Administrative Section Supervisor
Sara B. Janes, Board Counsel

MEMBERS ABSENT

Sara Santo

Guest

Laura

CALL TO ORDER

Board Chair, Renee Causey-Upton called the meeting to order at 1:07 p.m.

CONSENT AGENDA

The meeting minutes from the June 8, 2023 board meeting were presented for review. Dr. Tom Miller made a motion to approve the meeting minutes as written, Ms. Phelps seconded the motion & the motion carried unanimously.

The Board reviewed the financial report from June 2023 with no questions.

DPL REPORT

Commissioner Lawson briefed the board with several updates regarding the department. The addition of 3 new positions; 2 being Boards & Commissions Support Specialist for each administrative section & 1 Executive Staff Advisor.

BOARD ATTORNEY REPORT

Board Counsel Sara Janes provided the board with the following motions from the Complaints Committee:

- 2022BOT00003- Informal Settlement; 1 year of supervision with quarterly reports while employed, 9 additional CEU hours; 3hrs in Dual Boundaries & Relationships, 3hrs of Timely Documentation & 3hrs in Ethics.
- 2023BOT00001- Issue a Subpoena for additional documentation
- 2023BOT00002- Send to Investigator

Dr. Miller seconded the motion & the motion carried.

Board Counsel, Ms. Sara Janes updated the board on the CEU application with suicide assess treatment, the implementation process to amend 201KAR28:200 and add 6hrs to the CEU Application form.

COMPACT COMMISSION UPDATE

Board Chair provided a brief update regarding the June meeting, the July meeting is cancelled and an update to the process requiring applicants to complete a background check

OLD BUSINESS

The system was complete giving licensees the ability to input CEU & Suicide hours once complete. Mr. Carter provided step by step with screenshots to the board for review. The update will be posted under "Latest News" on the boards website.

NEW BUSINESS

The board reviewed the licensure report which displayed active & inactive licenses as of July 11, 2023 for the following credentials, Occupational Therapist, Occupational Therapist Assistants and active only for Temporary Occupational Therapist & Temporary Occupational Therapist Assistants

CONTINUING EDUCATION APPLICATIONS REVIEW:

No applications received for review

CONTINUING EDUCATION APPLICATIONS REVIEW-SUICIDE:

No applications received for review

Applications Review

No applications for licensure received for review

COMPAINTS COMMITTEE REPORT

All updates were provided during the Board Attorney Report by Board Counsel.

ASSIGNMENTS FOR NEXT MEETING

KOTA PowerPoint-September Meeting

APPROVAL OF TRAVEL AND PER DIEM

Ms. Phelps made a motion to approve travel and per diem for today's meeting, Dr. Miller seconded the motion, and the motion carried unanimously.

NEXT SCHEDULED BOARD MEETING

The next scheduled board meeting will take place on August 10, 2023 at 1:00pm with the complaints committee meeting scheduled for 12:30pm.

ADJOURNMENT

Ms. Phelps made a motion to adjourn the meeting at 2:16pm with no further items to discuss, Dr. Tom Miller seconded the motion, and the motion carried unanimously.